I. VISION & MISSION

UCI Student Affairs supports the university’s academic mission from outreach to alumni participation. We offer comprehensive programs and services to advance co-curricular learning, foster student leadership, enhance the quality of student life, and promote the general welfare of the campus community.

II. WORKFORCE

MANAGEMENT TEAM

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas A. Parham, Ph.D.</td>
<td>Vice Chancellor, Student Affairs</td>
</tr>
<tr>
<td>Brice Kikuchi</td>
<td>Assoc. Vice Chancellor, Auxiliary Services &amp; Resource Planning (Interim)</td>
</tr>
<tr>
<td>Patricia Morales, Ph.D.</td>
<td>Associate Vice Chancellor, Enrollment Management</td>
</tr>
<tr>
<td>Rameen Talesh, Ed.D.</td>
<td>Assistant Vice Chancellor &amp; Dean of Students, Student Life &amp; Leadership</td>
</tr>
<tr>
<td>Marcelle Holmes, Ph.D.</td>
<td>Associate Vice Chancellor, Wellness, Health &amp; Counseling Services</td>
</tr>
<tr>
<td>Edgar Dormitorio</td>
<td>Asst. Vice Chancellor/Chief of Staff; Communications &amp; Special Programs</td>
</tr>
<tr>
<td>Stephanie Reyes-Tuccio, Ph.D.</td>
<td>Asst. Vice Chancellor, Educational Partnerships</td>
</tr>
<tr>
<td>Brice Kikuchi</td>
<td>Chief Financial Officer</td>
</tr>
<tr>
<td>William Reddel</td>
<td>Director, Human Resources</td>
</tr>
</tbody>
</table>

STUDENT AFFAIRS STAFF

<table>
<thead>
<tr>
<th>Career (FTE)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Filled: 770.43 FTE</td>
</tr>
<tr>
<td>Provision: 85.87 FTE</td>
</tr>
</tbody>
</table>

Career FTE Total: 856.30 FTE

Staff Headcount: 898

For Organization Chart, see end of Student Affairs Division section.

III. ORGANIZATION

Student Affairs is organized around clusters based on the services that are provided to students. The clusters are Auxiliary Services; Educational Partnerships; Enrollment Management; Student Life & Leadership; and Wellness, Health and Counseling Services. The departments in each cluster are listed below.

Auxiliary Services

- The Hill (formerly the UCI Bookstore)
- Hospitality & Dining Services
- Student Center & Event Services
- Student Affairs Information Technology
- Student Government & Student Media
- Student Housing

Educational Partnerships

- Center for Educational Partnerships
- DREAM Center
• Student Outreach & Retention Center (SOAR)

**Enrollment Management**

• Undergraduate Admissions
• Financial Aid and Scholarships
• University Registrar

**Student Life & Leadership**

• Center for Black Cultures, Resources & Research
• Campus Organizations & Volunteer Programs
• Cross-Cultural Center
• Greek Life
• International Center
• Lesbian, Gay, Bisexual, Transgender Resource Center (LGBTRC)
• New Student & Leadership Programs
• Office of Academic Integrity & Student Conduct
• Veteran Services

**Wellness, Health & Counseling Services**

• CARE (Campus Assault Resource & Education)
• Campus Recreation
• Child Care Services
• Counseling Center
• Disability Services Center
• Student Wellness & Health Promotion
• Student Health Center

**IV. BUDGET**

Permanent $225M

NOTE: ALL operating budgets are as of 10/27/17; therefore, any changes made since then are not reflected in the Profile Book.

*For detailed budgets, see end of Student Affairs Division sections.*
I. VISION & MISSION

UCI Student Affairs supports the university’s academic mission from outreach to alumni participation. We offer comprehensive programs and services to advance co-curricular learning, foster student leadership, enhance the quality of student life and promote the general welfare of the campus community.

II. WORKFORCE

MANAGEMENT TEAM

<table>
<thead>
<tr>
<th>Name</th>
<th>Position and Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas A. Parham, Ph.D.</td>
<td>Vice Chancellor, Student Affairs</td>
</tr>
<tr>
<td>Brice Kikuchi</td>
<td>Assoc. Vice Chancellor, Auxiliary Services &amp; Resource Planning (Interim)</td>
</tr>
<tr>
<td>Edgar Dormitorio</td>
<td>Asst. Vice Chancellor/Chief of Staff; Communications &amp; Special Programs</td>
</tr>
<tr>
<td>Brice Kikuchi</td>
<td>Chief Financial Officer</td>
</tr>
<tr>
<td>William Reddel</td>
<td>Director, Human Resources</td>
</tr>
<tr>
<td>Cindy Love</td>
<td>Creative Director, Communications</td>
</tr>
</tbody>
</table>

STAFF

Career (FTE)

<table>
<thead>
<tr>
<th>Filled: 11.00 FTE</th>
<th>Provision: 0.00 FTE</th>
</tr>
</thead>
</table>

Career FTE Total: 11.00 FTE

Student Staff

- 10 Employees in VC Office
- 4 Employees in Advancement

Other

None

For Organization Chart, see end of Office of the Vice Chancellor section.

III. SERVICES PROVIDED

- Set and manage Student Affairs priorities
- Budget and Human Resources support
  
  Resource Management provides support to Student Affairs units in the areas of budget, finance and human resources. We serve as the main liaison between Student Affairs departments and central campus services. We are primarily focused on consistent service delivery to all levels of the organization as well as informing the vice chancellor of internal issues.

- Communications and Creative Services
  
  Student Affairs Communications & Creative Services’ primary focus is on communications to students and parents, and communications from the vice chancellor. The department establishes and oversees the division’s visual identity, look and feel, and ensures consistency with the university’s branding, graphic standards and style guides across the division. SA Communications & Creative Services also develops and creates visual identities and campaigns for special projects for the Office of the Vice Chancellor, and other division and campus entities.

- Student Affairs fundraising
Student Affairs Development Staff consult with University Advancement (UA) and the departments within Student Affairs for development strategy, community outreach to donor-prospect community – foundation, private and corporate.

- Manage special and priority events and ceremonies, including commencement
- Assessment, Research & Evaluation
- Liaison to elected student leadership
- Programs/Events

**NEW STUDENT CONVOCATION**

The official opening to the academic year at UCI. New students are introduced to the Chancellor, Vice Chancellors and Deans of the schools, and join in Anteater spirit with the UCI pep band, cheerleaders and Peter the Anteater.

**COMMENCEMENT**

Honoring the achievements that signify the completion of their academic degrees, UCI Commencement is the event for students to be honored in front of their peers, family, friends, faculty and administrators. The UCI Commencement Office coordinates 10 ceremonies over the course of 3 days.

**NEW NARRATIVES**

New Narratives: Conversations on Identities & Culture series aims to recognize the multiple current and historical connections that co-exist to shape, intersect and influence identities and group membership in the UC Irvine community.

The New Narratives series aims to move talk into action through an interactive launch forum and events throughout the year that include major speakers, films, panel workshops and other training opportunities to promote healthy intergroup communications and collaboration skills.

**WOMEN’S EMPOWERMENT INITIATIVE**

This initiative is dedicated to the empowerment of the next generation of women leaders across the spectrum of activities in global society where they can increase their scope of influence, make distinctive contributions and take control over those factors within their realm of influence.

While women leaders remain underrepresented in global leadership, the last decades of the 20th century and the first decades of the 21st century have seen the emergence of especially strong women leaders across all the domains of under-representation.

**VCSA INITIATIVES**

**Black Gentlemen’s Club**

The Black Gentlemen’s Club (BGC) – formerly the Black Gentlemen’s Breakfast Club – sponsored by Vice Chancellor, Student Affairs; The Henry Samueli School of Engineering dean; and the Vice Provost for Academic Equity, Diversity and Inclusion focuses on 7 goals: Building Community, Establishing a Support System, Empowering Black Men, Discussing Relevant Issues in Today’s Society, Community Service, Building Relationships among the Black Men on the UCI Campus, and Having Fun. The BGC unites the African American men on the UCI campus. This recognized organization is comprised of a diverse group of African American men representing many facets of the UCI community including but not limited to the Black Student Union, the National Society of
Black Engineers, Athletics, Faculty and Staff, etc. Through monthly meetings, the BGC unite to engage in critical conversations and networking opportunity.

**X: Black Women Daily**

X: Black Women Daily, sponsored by the Vice Chancellor, Student Affairs, The Henry Samueli School of Engineering dean; and the Vice Provost for Academic Equity, Diversity and Inclusion, is founded on the shared understanding that Black women are entitled to a space to grow, reflect, encourage, and support one another. We foster the fuller development of our entire selves in ways that neither replicate and reinforce institutional hierarchies nor cultivate divisiveness. X: Black Women Daily celebrates the diverse and dynamic Black women on and off of the UC Irvine campus.

**African American Alumni Speaker Series**

The African American Alumni Speaker Series, sponsored the Office of the Vice Chancellor, Student Affairs is a yearlong series that ties African American Alumni to the UCI African American community and community at large. Designed to bring Alumni back to the campus, each quarter one alumni is selected from various disciplines speak to an audience ranging from 40 to 80 students, prospective students, faculty and staff in an intimate environment on a topic of their choice. In their presentation alumni address their personal experience at UCI as an African American including hurdles and obstacles they experienced and how they navigated those experiences. In addition, they share how they applied their academic experience at UCI to their current career. They conclude with an open dialogue with the audience. This is done over light refreshments to reinforce the intimate atmosphere. Speakers have included: the late Dr. Samuel Shack, Dr. Ernie Smith, and VP of Nestlé Corporation, Ken Bentley.

**LIVING PEACE SERIES**

Living Peace, a series of conversations with international leaders committed to making the world a healthy, sustainable, and compassionate place, is a partnership between UC Irvine and the Living Peace Foundation (livingpeace.org) whose mission is helping people to discover their own wisdom and gifts and to then share those gifts with the world. Past speakers have included His Holiness the Dalai Lama, Jane Goodall, Nobel Peace Prize winner Leymah Gbowee and Sir Richard Branson. Events are held at the Student Center, open to an audience of approximately 900 campus and community members. Events are live-streamed and archived. www.livingpeace.uci.edu

**DALAI LAMA SCHOLAR’S PROJECT**

Each spring, the UCI Dalai Lama Scholarship is awarded to a current UCI undergraduate with a record of strong academic achievement, a demonstrated commitment to helping others, and an innovative proposal to create a campuswide project to promote peace, compassion and/or ethics.

The program was established in honor of the 2004 visit to UCI by His Holiness the XIV Dalai Lama, world-renowned spiritual leader and recipient of the 1989 Nobel Peace Prize, through donations from local individuals and foundations committed to advancing peace, ethics and compassion. His Holiness returned to UCI in 2011 to recognize the UCI Dalai Lama Scholars and their exceptional projects, and in 2015 for a Global Compassion Summit in honor of his 80th birthday.

The award is for $10,000 plus a matching grant of $6,000 from Dalai Lama Fellows, a nonprofit organization based in San Francisco to cover project expenses. Past projects have included Peace Week, Kindness Month, Leap of Faith (an interfaith initiative) and Project ACE, a mentoring program for students at the Samueli Academy in Santa Ana (2015-16).
UCI ESPORTS

The UCI Esports program enhances the UCI college experience through gaming. The program is built on four pillars: Competition, Academics, Community and Entertainment. On September 23, 2016, the UCI Esports Arena opened to over 1,500 visitors. The first of its kind, the UCI Esports Arena serves as the home for the UCI gaming community and is open to guests and visitors to play recreationally or compete against each other on high-end gaming computers. The program supports student-gamers that will represent the school in national tournaments.

IV. THOSE SERVED

UCI Community

V. HISTORY

Vice Chancellors, Student Affairs

<table>
<thead>
<tr>
<th>Year</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1964 - 1965</td>
<td>Richard Blach</td>
</tr>
<tr>
<td>1965 - 1966</td>
<td>Spencer C. Olin (Acting)</td>
</tr>
<tr>
<td>1966 - 1969</td>
<td>Donald E. Walker</td>
</tr>
<tr>
<td>1969 - 1978</td>
<td>John Hoy</td>
</tr>
<tr>
<td>1978 - 1984</td>
<td>John Whitely</td>
</tr>
<tr>
<td>1984 - 1995</td>
<td>Horace Mitchell</td>
</tr>
<tr>
<td>1995 - 2010</td>
<td>Manuel N. Gómez</td>
</tr>
<tr>
<td>2010 - 2011</td>
<td>Thomas A. Parham (Interim)</td>
</tr>
<tr>
<td>2011 - present</td>
<td>Thomas A. Parham</td>
</tr>
</tbody>
</table>

VI. LOCATION

Office of the Vice Chancellor, Student Affairs
405 Aldrich Hall
Irvine, CA 92697-5180
Studentaffairs.uci.edu

VII. ASSETS Major facilities, technologies, and equipment

FACILITIES

Office of the Vice Chancellor, Student Affairs and the Associate Vice Chancellor’s office share office space of 2,395 ASF.

TECHNOLOGY

OVCSA is supported by Student Affairs Information Technology.

EQUIPMENT

Standard office equipment.

VIII. REGULATORY REQUIREMENTS

For a full list of Student Affairs mandates, please refer to Appendix A at the end of the book.

IX. ADVISORY COMMITTEE

Vice Chancellor’s Management Group (VCMG)
X. MAJOR ISSUES

XI. MISCELLANEOUS

XII. 2016-17 ACCOMPLISHMENTS

- Successfully executed 10 undergraduate Commencement Ceremonies, in addition to incorporating Graduate Hooding on the same weekend as the Commencement Ceremonies
- Minor space adjustments in VCSA office resulting in loss of conference space to accommodate additional campus social workers
- Managed communications and event response to various student events and activities that receive media attention.
- Orient and support new staff members – Director of Evaluation and Special Assistant to the Vice Chancellor
- Support the Enrollment Management cluster in appointing a new AVC for Enrollment Management
- Continue to be flexible and responsive to organizational challenges that face the campus
- Provide leadership and coordination to create awareness for the Wellness Health and Counseling Building
- Provide support to students in maintaining the Student Center Referendum
- Conversation Hours with the Vice Chancellor
- Outreached to specific campus groups to meet with the Vice Chancellor
- Successful programmatic accomplishments with New Narratives
- Successfully hosting the Girls Leadership Summit in collaboration with Global Glow non-profit organization
- Allocated funding to Registered Campus Organizations and Departments through the Vice Chancellor’s Special Allocations Fund
- Communications and creative services for collateral publications in the division
- Parent communication
- Parent book and monthly emails
- Supported Dalai Lama Scholar’s project: Global Partners for Sustainability

XIII. 2017-18 GOALS

- Continue the Student Affairs Strategic Plan to be completed by end of the 2018 academic year
- Provide leadership and coordination to assist students with successfully voting for a fee referendum to support the Wellness Health and Counseling Building
- Support programs, such as New Narratives and Women’s Empowerment Initiative.
- Provide support for the Center for Black Cultures, Resources & Research in its inaugural year
- Provide administrative support for the UCI Esports program
- Successfully execute New Student Convocation
- Provide leadership for division-level examinations of learning outcomes data through active consultations with division personnel, collaboration on and development of assessment tools.
• Extend communications and use of assessment results through the dissemination of assessment findings, including the development of three Assessment, Research and Evaluation briefs.
• Provide fiscal guidance and support for all units within Student Affairs and to seek ways to streamline and manage costs while also exploring opportunities for revenue generation where appropriate.

XIV. AWARDS

None Available

XV. LEARNING OUTCOMES

2017-18

Learning About Student Affairs Units

Students will learn to identify all the units within Division of the Student Affairs and the directors attached to each unit that the OVCSA oversees, including but not limited to: Auxiliary Services, Student Life & Leadership, Wellness/Health Center and Counseling Services, Commencement, Enrollment Management, Student Government, Dalai Lama Scholarship program, Living Peace Series, and Esports.

Measured By: Pre and post tests
Results: To be reported summer 2018
Use: Providing feedback to students, refining student training

Professional and Administrative Skills for Office Work

Students will learn and demonstrate professional and administrative skills needed to function effectively in their respective department now and in future professional settings. This includes but is not limited to: Etiquette in fielding phone calls and taking messages; Enhancement of communication skills; Strengthening leadership skills; Demonstrating professional problem-solving skills; and Learning different filing and labeling preferences of staff individuals.

Measured By: Observation (direct assessment, no rubric)
Results: To be reported summer 2018
Use: Refining student training

Commencement Ticketing

Student employees will learn to manage inquiries regarding commencement by knowing times and dates of each ceremony, the number of tickets provided to each student and by gathering identifying information on the graduate. Students will also have a clear understanding of the ticketing system in order to manage specific ticket changes and requests.

Measured By: Pre and post tests; observation (direct assessment, no rubric)
Results: To be reported summer 2018
Use: Providing feedback to students, refining student training

Microsoft Office Skills

Students will demonstrate increased knowledge in Microsoft Word, Microsoft Excel, Student Affairs lead programs and customer service.

Measured By: Pre and post tests; observation (direct assessment, no rubric)

Results: To be reported summer 2018

Use: Providing feedback to students; refining student training

Student Employees

Students will demonstrate problem-solving, professional policy, team, valuing diversity, and communication skills.

Measured By: Direct assessment without rubric (observation)

Results: To be reported summer 2018

Use: Refining program/program changes; reporting results

New Narratives Events

Students who participate in New Narratives events will: 1) broaden their perspectives about people different from themselves; 2) develop a sense of local, national, and global responsibility; 3) develop more of a sense of their own beliefs and values.

Measured By: Post tests

Results: To be reported summer 2018

Use: Reporting results